

DECLARATION (to be signed by the Applicant)

- I understand and fully agree to the following terms and conditions set forth above.
 1. General Rule
 2. Privacy Policy
 3. Copyright Policy
- I will be subject to any penalties imposed as a consequence of my failure to abide by the above terms and conditions.
- I understand the intention of JICA on “4.Portrait Right Policy” mentioned above, and my intention for usage/publication of photographs and videos including the portrait of myself by JICA for the purpose above is as follows:

☐ Agree / ☐ Disagree
- I certify that the statements I made in this form are true, complete and correct to the best of my knowledge and belief.

By Applicant

Date

Name and Title/Position

Signature

2. All the documents for the KCCP (including reports, action plans, presentations, etc.) shall be prepared by the participants themselves in principle. If the participants use a third party's work (reproduction, photograph, illustration, map, figures, etc.), which is protected under the laws and regulations in the participants' country or copyright-related multinational agreements, the participants shall obtain a license to use the work within the scope approved by the copyright holder.
3. The participants shall agree that JICA may use the documents prepared by the participants (including but not limited to reproduction, public transmission, distribution and modification) for other programs conducted by JICA (for example, as reference for other KCCP courses and project formulation).

4. Portrait Right Policy

During the implementation period of KCCP, JICA (including hired photographer and program implementing partners) will shoot photographs and video footage mainly for the following purposes:

- Use on the website or in SNS administrated/operated by JICA,
- Use in JICA publications (public relations magazines, annual reports, journals, etc.) in printed or electronic form,

*Photos and images taken will not be used for commercial purposes and the participants' personal information will not be disclosed to any third party without the consent of the participants.

JICA would appreciate it if the participants of KCCP grant the participants themselves portrait right license to JICA for photos and images taken described above.

It is, however, not a requirement of KCCP. The participants do not agree to grant the participants themselves portrait right license to JICA, has absolutely no problem in participating KCCP. JICA respects the intention of each Participant.

(3) Security Notice

JICA takes any measures required to prevent leakage, loss, or destruction of acquired information, and to otherwise properly manage such information.

***Information Security Policy of JICA in relation to Personal Information Protection**

- JICA will properly and safely manage personal information collected through Application Forms in accordance with JICA's Privacy Policy and the relevant laws of Japan concerning protection of personal information and take protection measures to prevent divulgence, loss or damages of such personal information.
 - Unless otherwise obtained approval from the Applicant him/herself or there are valid reasons such as disclosure under the laws and ordinances, etc. and except for the reasons 1-3 below, JICA will neither provide nor disclose personal information to any third party. JICA will use personal information provided only for the purposes in 1-3 below and will not use the information for any purposes other than those described in 1-3 below without prior approval of the Applicant him/herself.
1. To provide the KCCP to Participants.
 2. To provide the KCCP to Participants under the Citizens' Cooperation Activities.
 3. In addition to 1 and 2 above, if the government of Japan or JICA determines it necessary in technical cooperation.

※JICA's policy for the transfer of personal data from the European Economic Area (EEA) to outside the EEA (to Japan and third countries);

JICA has revised "Bylaws for the Implementation of Personal Information Protection" which was published based on Japan's legislation by adding new provisions regarding how to deal with personal data within the EEA in order to meet General Data Protection Regulations (GDPR's) requirements for data protection. Based on the new bylaws, JICA entered into the EU Standard Contractual Clauses (SCCs) which allows us to transfer personal data from offices within the EEA to offices outside the EEA (in Japan and third countries).

3. Copyright Policy

The participants are requested to comply with the following;

1. The participants shall use all the documents provided for the KCCP (including texts, materials, etc.), within the scope approved by each copyright holder.
If the participants apply to KCCP, the participants shall also comply with terms of use of copyrighted works for the KCCP that are shown on the JICA website.
(https://www.jica.go.jp/english/our_work/types_of_assistance/tech/acceptance/training/index.html)

- (17) to return the total amount or a part of the expenditure for KCCP depending on the severity of such violation, should the participants violate the laws and ordinances,
- (18) not to be receiving nor plan to receive another scholarship during the program,
- (19) to understand not to make other applications for different JICA KCCP (long-term) at the same time,
- (20) to understand that the maximum duration of “Overseas research” and “Temporary Leave (leaving Japan for private purpose)” is 60 days, in principle, and
- (21) to enroll and complete JICA-DSP online courses, when you receive JICA's instructions to do so.

2. Privacy Policy

The accepted applicants/participants are requested to understand Privacy Policy of JICA as follows.

(1) Scope of Use

Personal information specified in this form will be stored, used, or analyzed by JICA only within the scope of conducting, supervising and follow-up of JICA's KCCP (long-term) (selection, coordination, travel and life support of the participants in Japan) which is stipulated in Article 40, Paragraph 3 of the Japan International Cooperation Agency Organization Regulations. The personal information contains also medical history information and health certificate.

JICA will provide the personal information to the universities that the applicants wish to enroll.

Once the candidate is accepted by a university, JICA will make a contract for the implementation of the program with that university.

JICA will not use the acquired personal information for purposes other than the above.

JICA will take safety management measures for the acquired personal information and manage it appropriately in accordance with the privacy policy and internal rules.

(2) Provision of acquired personal information to a third party

JICA shall never provide personal information to third parties except as required by law.

However, in the following cases, we will provide personal information and will take the following measures.

(a) In the case of contracted-parties for the implementation of the program

The use of the personal information is limited to the scope of the commissioned tasks (implementation of the program) and JICA will request the commissioned parties to take safety management measures and manage it appropriately and will confirm the implementation status.

(b) In the case of uncontracted universities for the purpose of admission screening

The use of the personal information is limited to the admission screening of the applicants by universities (career, academic background, research plan, medical history information and medical certificate), and JICA will notify the applicants of the name of the universities to which the information is provided and the privacy policy of the universities at the time of its provision.

Part C: Terms and Conditions⁹**1. General Rules**

The accepted applicants/participants are requested:

- (1) to understand that participants must physically come to Japan to participate in this program at the date designated by JICA,
- (2) to be in good health to participate in the program,
- (3) not to change course subjects or extend the course period,
- (4) not to change the air ticket (and flight class and flight schedule arranged by JICA) and lodging by the participants on their own,
- (5) to accept that the Government of Japan will examine applicants who belong to the military or other military-related organizations and/or who are enlisted in the military, taking into consideration of their duties, positions in the organization and other relevant information in a comprehensive manner to be consistent with the Development Cooperation Charter of Japan,
- (6) to submit a Health Certificate in JICA format at the participant's expense. The certificate must be the results of health check-up at the time the participant applied to the entrance examinations (within 6 months before arrival in Japan),
- (7) to accept to submit a second Health Certificate in JICA format if the participant will not be able to arrive within 6 months from the date of his/her first medical examination. The cost of the Health Certificate will be borne by JICA only if the delay is not due to the participant's personal reasons,
- (8) to return to their home country on the designated flight by JICA, when they finish the program/course or when it is deemed impossible to finish the program within the program period, or when the participant is not successful on the regular course examination,
- (9) to refund allowances or other benefits paid by JICA in the case of a change in schedule,
- (10) to understand that inviting participant's family members is not recommended before their stay in Japan has passed more than 6 months,
- (11) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Japanese Government in respect of the course,
- (12) to observe the rules and regulations of the program implementing partners to provide the program or establishments ("Plagiarism" especially is taken severely by enrolling university, regardless of whether it is direct plagiarism or self-plagiarism and participants may be subjected to disciplinary action such as suspension),
- (13) to observe the rules and regulations at the place of the participants' accommodation,
- (14) not to engage in political activities, or any form of employment for profit,
- (15) not to drive a car or motorbike, regardless of an international driving license possessed,
- (16) to discontinue the program, should the participant violate Japanese laws or JICA's regulations, or commit illegal or immoral conduct, or become critically ill or seriously injured and be considered unable to continue the course. The participants shall be responsible for paying any cost for treatment of the said health conditions except for the medical care expenses described in the table of "11. Expenses To be borne by JICA,"

⁹ 記載必須（「DECLARATION」欄含む）

3. Career Plan after Graduation⁸

In connection with the fields of study, please describe your idea /plan to utilize your knowledge, skills and experiences that you obtained in Japan after returning to your home country in 400-500 words.

Please be reminded of the aim of SDGs Global Leadership Program which expects the participants to be leaders who share values of Japan in order to help establish and maintain mid and long - term good relations between Japan and the participants' countries

⁸ 研修コース特性に応じ任意記載。

2. Research Plan⁷

Write a brief research plan of your proposed Master's or Doctor's thesis more than 700 words (minimum 3 pages).

Below is an example of the structure of the research plan. Usage of this structure is not essential but strongly recommended.

(a) TITLE of your Master's or Doctor's thesis

(b) INTRODUCTION (1 paragraph):

To state clearly what your research interests are. Necessary to include the followings:

- Background information regarding the selected topic and your involvement (e.g. what is the main reason that you chose the topic, your relevant working experience, etc.)
- The main objective of your study

(c) MAIN BODY (approximately 3 paragraphs):

To provide specific information to support your ideas. To explain what you are going to study and how the research is conducted. Necessary to include the followings:

- Brief explanation for your analysis of this topic.
- Brief explanation for your research methodology.

(d) CONCLUSION (1 paragraph):

To stress the most important point(s) of your research plan, and your future work. Necessary to include the followings:

- The skills which you wish to obtain in Japan.
- How you intend to utilize your research to solve the issue(s) mentioned in the first part of the plan after returning to your home country.

***For PhD courses, please attach your master thesis in English and related papers (if any).**

!! IMPORTANT !!

- ✓ It is recommended to make prior contact the faculty before submitting the applications in order to know whether or not the university can accept the research plan. You should write the research plan in light of the requirements and characteristics of the Master's or Doctor's course.
- ✓ It must be demonstrated that your academic background and/or job experience are sufficient enough to engage in and complete the Master's or Doctoral course in Japan. In this regard, it is essential for you to select a research theme which is associated with your current or future job.
- ✓ If you are currently employed, it is desirable for you to discuss with your organization to get supporting references, such as a policy and/or strategic paper of the organization.

⁷ 研修コース特性に応じ任意記載。

1.University Information⁵

(1) After examining university list provided by JICA, please fill in University, Supervisor, and the respective Field of studies that you expect to study in Japan. If you have more than two universities in your mind, you can select **up to three universities**

Name of University and Graduate School(1)	
Graduate School Code(1)	
Name of Course/Major	
Master/PhD	
Supervisor of choice*	
Field of Study	

Name of University and Graduate School(2)	
Graduate School Code(2)	
Name of Course/Major	
Master/PhD	
Supervisor of choice*	
Field of Study	

Name of University and Graduate School(3)	
Graduate School Code(3)	
Name of Course/Major	
Master/PhD	
Supervisor of choice*	
Field of Study	

*If you wish to apply for a PhD, please make sure to fill in "Supervisor of choice".

Master's degree applicants must also fill in the name of desired supervisor for some universities.
Please refer to the appropriate section of the "university list".

[IMPORTANT] ⁶ JICA will provide your desired university with your personal information (educational background, career, health condition, health certificate, etc.) necessary for selection. For the privacy policy of each university, check the description on the university website.

⁵ 研修コース特性に応じ任意記載

⁶ 受入大学に候補者情報を提供する研修コースにおいては記載必須。

Excellent	Refined fluency skills and topic-controlled discussions, debates & presentations. Formulates strategies to deal with various essay types, including narrative, comparison, cause-effect & argumentative essays.
Good	Conversational accuracy & fluency in a wide range of situations: discussions, short presentations & interviews. Compound complex sentences. Extended essay formation.
Fair	Broader range of language related to expressing opinions, giving advice, making suggestions. Limited compound and complex sentences & expanded paragraph formation.
Poor	Simple conversation level, such as self-introduction, brief question & answer using the present and past tenses.

6. Expectation on the applied KCCP

1) Personal Goal: Describe what you intend to achieve in the applied KCCP in relation to the organizational purpose described in Part A-2.

2) Relevant Experience: Describe your previous vocational experiences which are highly relevant in the themes of the applied KCCP. (required)

3) Area of Interest: Describe your subject of particular interest with reference to the contents of the applied KCCP. (required)

4. Career Record

1) Job Record (After graduation)

Organization	City/ Country	Period		Position or Title	Brief Job Description
		From Month/Year	To Month/Year		

2) Educational Record (Higher Education) (required)

Institution	City/ Country	Period		Degree obtained	Major
		From Month/Year	To Month/Year		

3) Training or Study in Foreign Countries; *please write your past visits to Japan specifically as much as possible, if any.*

Institution	City/ Country	Period		Field of Study / Program Title
		From Month/Year	To Month/Year	

5. Language Proficiency (required)

1) Language to be used in the program (as in GI)					
Listening	() Excellent	() Good	() Fair	() Poor	
Speaking	() Excellent	() Good	() Fair	() Poor	
Reading	() Excellent	() Good	() Fair	() Poor	
Writing	() Excellent	() Good	() Fair	() Poor	
Certificate (Examples: TOEFL, TOEIC)					
2) Mother Tongue					
3) Other languages ()		() Excellent	() Good	() Fair	() Poor

【Questionnaire on Relationship with the Military】

***If your organization and/or your status is related to the Military, please mark with YES or NO below in the () which best describes the relationship.**

- (YES / NO) the Military, an active military personnel or a military personnel listed in the muster roll/military register
- (YES / NO) an organization affiliated with the Military, or a personnel who does not belong to the military at present but is listed in the muster roll/military register
- (YES / NO) the Department or the Ministry of Defense, an organization affiliated with the Ministry of Defense, or staff of the Ministry of Defense
- (YES / NO) an civilian organization but with military personnel or a military division within the organization
- (YES / NO) an organization which will be affiliated with or under the control of the Military in times of emergency as specified clearly in its organic law/law of establishment

9) Outline of duties: Describe your current duties

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10) Contact Information

Office	Address:	
	TEL:	Mobile (Cell Phone):
	FAX:	E-mail:
Home	Address:	
	TEL:	Mobile (Cell Phone):
	FAX:	E-mail:
Contact person in emergency	Name:	
	Relationship to you:	
	Address:	
	TEL:	Mobile (Cell Phone):
	FAX:	E-mail:

11) Others (if necessary)

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Part B: Information about the Nominee

(to be completed by the Nominee)

1. Course Title: (Please write down as shown in the General Information) **(required)**

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Attach the nominee's photograph (taken within the last six months) here

Size: 4cm x 3cm

2. Course Number: (the number as "xxxxxxxxJxxx" shown in the GI)

										J			
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3. Information about the Nominee (nos. 1)-9) are all required)
1) Name of Nominee (as in the passport)
Family Name

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First Name

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Middle Name

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

2) Nationality (as shown in the passport)			5) Date of Birth (please write out the month in English as in "April")			
3) Sex (for visa application)	() Male	() Female	Date	Month	Year	Age
4) Religion						

6) Present Position and Current Duties

Organization							
Department / Division							
Present Position							
Date of employment by the present organization	Date	Month	Year	Date of assignment to the present position	Date	Month	Year

7) Type of Organization

() National Governmental	() Local Governmental	() Public Enterprise
() Private (profit)	() NGO/Private (Non-profit)	() University
() Other ()		

8) Passport/Visa⁴

Passport possession	() Yes	() No	Expiry date of passport	Date	Month	Year
USA visa possession*	() Yes	() No				

*Applicants from Latin American and the Caribbean Countries only.

⁴ 有効なパスポートは「受入回答」(遅くとも来日日1か月前)での必要書類であるため留意すること。

Part A: Information on the Applying Organization³

(to be confirmed by the head of the department / division)

1. Profile of Organization**1) Name of Organization:****2) The mission of the Organization and the Department / Division:****2. Purpose of Application****1) Current Issues:** Describe the reasons for your organization claiming the need to participate in Knowledge Co-Creation Program (KCCP), with reference to issues or problems to be addressed.**2) Objective:** Describe what your organization intends to achieve by participating in KCCP.**3) Future Plan of Actions:** Describe how your organization shall make use of the expected achievements, in addressing the said issues or problems.**4) Selection of the Nominee:** Describe the reason(s) the nominee has been selected for the said purpose, referring to the following view points; 1) Course requirement, 2) Capacity /Position, 3) Plans for the candidate after the KCCP, 4) Plan of organization and 5) Others.

³ 研修コース特性に応じ任意記載

Knowledge Co-Creation Program under Technical Cooperation with the Government of Japan

Application Form for the JICA Knowledge Co-Creation Program for Long-Term Participants (JICA Development Studies Program)

OFFICIAL APPLICATION FORM

(to be confirmed and signed by the head of the relevant department / division of the applying organization)

1. Course Title: (Please write down as shown in the General Information)

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2. Course Number: (the number as “xxxxxxxxJxxx “shown in the GI)¹

[illegible]

3. Country Name:

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4. Name of Applying Organization:

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5. Name of the Nominee(s):

1)	3)
2)	4)

Our organization hereby applies for Knowledge Co-Creation program (KCCP) of the Japan International Cooperation Agency and proposes to dispatch qualified nominees to participate in the programs.

Date:		Signature:	
Name:			
Designation / Position		Official Stamp	
Department / Division			
Office Address and Contact Information	Address:		
	Telephone:	Fax:	E-mail:

Confirmation by the organization in charge (if there is no Note Verbale/ Letter from the government nominating the applicant)²

I have examined the documents in this form and found them true. Accordingly I agree to nominate this person(s) on behalf of our government.

Date:		Signature:	
Name:			Official Stamp
Designation / Position			
Department / Division			

¹ 研修員決定決裁後に KCCP システムでの研修コース登録を行う場合は記載不要。

² 署名又は代替書類は必須であり、いずれも無い場合、研修員の受入、来日手続きが不可となるため留意すること。

日付 署名
Date: _____ Signature: _____

医 師 氏 名
Physician's Name in Print: _____

検査施設名
Office/Institution: _____

所在地
Address: _____

健康診断書

CERTIFICATE OF HEALTH (to be completed by the examining physician)

日本語又は英語により明瞭に記載すること。

Please fill out (PRINT/TYPE) in Japanese or English. Do not leave any items blank.

氏名
Name :

☐男 Male
☐女 Female
☐その他 Non-binary

生年月日
Date of Birth :

年齢
Age :

Family name, First name Middle name

1. 身体検査 Physical Examinations

(1) 身長 _____ cm 体重 _____ kg
Height Weight

(2) 血圧 _____ mm/Hg ~ _____ mm/Hg 血液型 _____
Blood pressure Blood Type

A B O	RH	+
		-

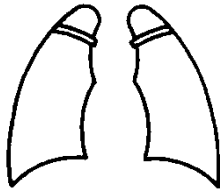
脈拍数 _____ /min ☐整 regular
Pulse Rate ☐不整 irregular

(3) 視力 Eyesight : (R) _____ (L) _____
裸眼 without glasses 矯正 with glasses or contact lenses

(4) 聴力 ☐正常 normal 言語 ☐正常 normal
Hearing : ☐低下 impaired speech : ☐異常 impaired

(5) 色覚異常の有無 Color blindness : ☐正常 normal ☐異常 impaired

2. 申請者の胸部について、聴診とX線検査の結果を記入してください。X線検査の日付も記入すること（6ヶ月以上前の検査は無効。）
Please describe the results of physical and X-ray examinations of applicant's chest x-ray (X-ray taken more than 6 months prior to the certification is NOT valid).



肺
lung: ☐正常 normal
☐異常 impaired

Date _____

Film No. _____

心臓
Cardiomegaly: ☐正常 normal
☐異常 impaired

心電図
Electrocardiograph
☐正常 normal ☐異常 impaired

胸部聴診(呼吸音) Chest auscultation (breath sound)
☐正常 normal ☐異常 impaired
Examinations of the neck (inspection, palpation)
☐正常 normal ☐異常 impaired

Describe the condition of applicant's lung. _____

3. 現在治療中の病気 ☐Yes (Disease: _____ Medicine: _____)
Disease & Treatment at Present ☐No

4. 既往症 Past history : Please indicate with + or - and fill in the date of recovery.

Tuberculosis ☐ (. .) Malaria ☐ (. .) Measles ☐ (. .)
Epilepsy ☐ (. .) Kidney disease ☐ (. .) Heart diseases ☐ (. .)
Diabetes ☐ (. .) Drug allergy ☐ (. .) Psychosis ☐ (. .)
Functional disorder in extremities ☐ (. .) Others ☐ (. .)
Rheumatic fever ☐ (. .) Hepatitis ☐ (Type: A, B, C, D, E) (. .)
Immunodeficiency (HIV, Chronic Kidney Failure, a Malignant Tumor) ☐ (. .)
Immunosuppressant (Adrenocorticosteroid, Anticancer, Anti rheumatic drug) ☐ (. .)

5. ワクチン接種歴 Vaccination history

MMRV (Measles, Mumps, Rubella, Zoster) ☐ Time(s) () Mumps ☐ Time(s) () Hepatitis B ☐ Time(s) ()
MMR (Measles, Mumps, Rubella) ☐ Time(s) () Chicken pox ☐ Time(s) () Meningitis ☐ Time(s) ()
MR (Measles, Rubella) ☐ Time(s) () Polio ☐ Time(s) ()
M (Measles) ☐ Time(s) () Diphtheria Pertussis Tetanus combined ☐ Time(s) ()

6. 検査 Laboratory tests

検尿 Urinalysis: glucose (), protein (), occult blood () ・ 検便 Feces: Parasite (egg of parasite) (+, -)
赤沈 ESR : _____ mm/Hr, WBC count : _____ x10³/μl, Hemoglobin: _____ g/dl, ALT: _____ u/l
貧血検査 Anemia Test: ESR : _____ mm/Hr, WBC count : _____ /cmm, Hemoglobin: _____ gm/dl, Anemia: _____
肝機能検査 LFT : GPT/ALT : _____ (IU/L), GOT/AST : _____ (IU/L), γ-GTP : _____ (IU/L),

7. 診断医の印象を述べて下さい。 Please describe your impression.

継続的治療・投薬の必要性があればその旨ご記入ください。 Please fill in if applicant needs regular medication or treatment.

8. 志願者の既往歴、診察・検査の結果から判断して、現在の健康の状況は十分に留学に耐えうるものと思われますか？

In view of the applicant's history and the above findings, is it your observation his/her health status is adequate to pursue studies in Japan? yes ☐ no ☐

<input type="checkbox"/> No	<input type="checkbox"/> Yes: Please specify ()
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(d) Do you have any history of or are you currently immune compromised (HIV infected, chronic renal failure, malignant tumors, etc.)? Do you have any history of using immunosuppressant (steroids, anti-cancer drugs, rheumatic drugs, etc.)?

<input type="checkbox"/> No	<input type="checkbox"/> Yes: Please specify ()
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(e) Have you (or your household) had any of the following symptoms in the last three months?

<input type="checkbox"/> No	<input type="checkbox"/> Yes: <input type="checkbox"/> Cough <input type="checkbox"/> Sputum expectoration <input type="checkbox"/> Hemoptysis <input type="checkbox"/> Night sweats <input type="checkbox"/> Weight loss <input type="checkbox"/> Fever
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4. Other Conditions/Medical Issues

Are you pregnant?

<input type="checkbox"/> No	<input type="checkbox"/> Yes: Weeks of pregnancy (weeks)
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If you have any medical issues/conditions that are not described above, please indicate below.

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I certify that I have read the above instructions and answered all questions truthfully and completely to the best of my knowledge.

I understand and accept that medical conditions resulting from an undisclosed pre-existing condition may not be financially compensated by JICA and may result in termination of the program.

I understand and accept that this questionnaire will be checked for my health care by the people who are engaged in the program during my stay in Japan.

By Applicant

Date
Name and Title/Position
Signature

※Please notify JICA staff upon any changes in your health condition after submission of the form.

MEDICAL HISTORY

(Self-Declaration)

1. Present Medical Status

(a) Have you taken any medicine or had a medical checkup by a physician for your illness such as diabetes, hypertension, asthma, etc.?

[] No	[] Yes: Name of illness (), Name of medicine ()
	<i>If yes, please attach your doctor's letter (preferably, written in English) that describes the current status of your illness, and gives agreement to your participation in the program.</i>

(b) Do you have any allergies with medicine, food, pollen, etc.?

[] No	[] Yes: What are you allergic to? What kind of allergic symptoms do you have such as itch, rash, hives, etc.? ()

(c) Please indicate any needs arising from disabilities that may require additional support or facilities.

()
<i>Note: Disability will not lead to exclusion of the Applicant from the program. However, the Applicant may be directly inquired by the JICA official in charge for a more detailed account of his/her condition.</i>

2. Medical History

(a) Have you had any illness such as heart, hepatic, kidney disease, etc.?

[] No	[] Yes: Please specify ()

(b) Have you ever been a patient in a mental clinic or been treated by a psychiatrist?

[] No	[] Yes: Please specify ()

(c) Have you ever had any sleeping, eating or other disorders?

[] No	[] Yes: Please specify ()
	Name of medicine taken if any ()

3. Tuberculosis Screening

(a) Do you have any history of previous TB?

[] No	[] Yes: Please specify ()

(b) Has anyone in your household been diagnosed with TB in the last 2 years?

[] No	[] Yes: Please specify ()

(c) Do you have any history of recent contact with a case of active pulmonary TB(shared the same enclosed airspace or household or other enclosed environments for a prolonged period for days or weeks)?

Summary of Past Research and Clinical Activities etc.

研究・臨床歴等概要

Graduate School of Biomedical and Health Sciences, Hiroshima University

広島大学大学院医系科学研究科

Name 氏名		Prospective Academic Supervisor 指導予定教員名	
Educational background, Professional Career, etc. 学歴・職歴等			
Period of attendance or Employment 期間		Name of School, Organization etc. 学校・勤務先等	
Department and Major, or Type of work 専攻等又は主な職務内容			
Example 例	Period 2000.4～2005.3	Years 6	Hiroshima elementary school
①	～		
②	～		
③	～		
④	～		
⑤	～		
⑥	～		
⑦	～		
⑧	～		
⑨	～		
⑩	～		
Title of Master's or Doctoral Thesis, Title of Research etc. 修士・博士論文，研究題目等			
Past professional experience in connection with prospective research plan 研究計画に係る過去の職務内容等			

Note1: The educational background should be filled out starting from elementary school.

注1：学歴・職歴等欄については，高等学校卒業以降（外国人志願者は小学校入学以降）から記入してください。

Note2: Please refer to the example and fill in the number of your school years.

注2：例を参考に在学年数を記載してください。

Note3: Please write the above corresponding numbers on “Certificate of Graduation” that you submit.

注3：卒業証明書に，上記に該当する番号を記載してください。

Note4: You can fill out the A4(210mm×297mm) size paper, referred to this form.

注4：本様式（A4版）に準じて作成されたものでも可とします。



JICA Knowledge Co-Creation Program for Long Term Participants (JICA Development Studies Program)

**General Information
on
Universal Health Coverage (UHC) Program
Hiroshima University
(Enrollment April 2025)**

**長期研修
「ユニバーサル・ヘルス・カバレッジ(UHC) 」
広島大学
(2024 年度来日・2025 年 4 月入学)**

This handout provides an overview of the “Universal Health Coverage” program/course, which is one of Japan International Cooperation Agency (JICA)’s Knowledge Co-Creation Program (Long-Term). The program will be implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between respective governments.

The objective of the Knowledge Co-Creation Program (Long-Term) is to offer opportunities to people from partner countries to study at higher educational institutions in Japan and to help them build their network of people. This is intended to assist in the human resource development plans of the governments of partner countries and Japan, and eventually to expand and strengthen bilateral ties between the partner countries and Japan.

Each country may have its own schedule and/or qualifications for the program. With regard to the additional information, please contact JICA overseas office in your country.

0. Background

What is JICA Knowledge Co-Creation Program (KCCP)

The Japanese Cabinet released the Development Cooperation Charter in 2023, which stated as follows.

Co-creation of social values through dialogue and cooperation with developing countries

A. Japan's development cooperation aims for self-reliant development through support for self-help efforts by developing countries, with the spirit of working together to persistently create what suits partner countries through dialogue and collaboration based on a field-oriented approach. This spirit and Japan's approach of building reciprocal relationships with developing countries in which both sides learn from each other as equals are good traditions of Japan's development cooperation.

B. In the current era with its compound crises that has an accumulation of new issues yet without clear solutions, it is necessary to jointly create new solutions through dialogue and collaboration, with the partner countries at the core, involving a variety of actors that each brings its strengths under equal partnerships. Japan aims to generate new value through such "co-creation" by leveraging its traditions of supporting self-help efforts, dialogue, and collaboration.

C. In addition, Japan will aim to bring back home the new solutions and social values generated in this way. Through such efforts, by developing human resources who will lead the future generations in Japan and developing countries, Japan will aim to have such co-creation lead to solutions for its own economic and social challenges and to its economic growth on a domestic level."

JICA believes that this 'Knowledge Co-Creation Program' will serve as a foundation of mutual learning process.

What is JICA Development Studies Program (JICA-DSP)

JICA-DSP is being carried out by JICA as part of official development assistance (ODA) by the government of Japan. JICA-DSP is offered for international scholars accepted as the participants of JICA's Human Resource Development Project who are enrolled in a degree program at a Japanese university.

<https://www.jica.go.jp/dsp-chair/english/dsp/overview/index.html>

1. Overview

The Goal 3 of the Sustainable Development Goals (SDGs) aims to “Ensure healthy lives and promote wellbeing for all at all ages”. Especially, achieving UHC is prioritized as Target 3.8 and is regarded as an overarching issue under the Goal 3 and is regarded as an overarching issue. This will require political commitment to assure that the health system delivers quality health care in a timely and financially affordable manner.

Development of human resources is also necessary towards achieving Target 3.8. Human resources development in fields related to UHC is a strategic area of cooperation between partner countries and Japan, where the knowledge/technologies accumulated in Japan’s universities can be utilized.

The UHC program is co-organized by universities in Japan and JICA for the participants from partner countries. This program offers opportunities to study the respective academic fields at Japanese graduate schools, and to deepen the understanding of Japanese development experiences. This General Information is about the opportunity to study respective academic fields in the doctoral program of Hiroshima University and deepen understanding of Japanese development experiences.

Through this program, participants will gain a deep understanding of areas pertaining to the achievement of UHC in Japan, so that they may use this knowledge to contribute to the development of home countries. Also, it is expected that participants will play a significant role as a leader in the respective fields after their return, fostering a long-lasting bilateral relationship between each respective country and Japan.

2. Objectives

The program aims to;

- (1) Develop human resources in the field related to attaining UHC.
- (2) Strengthen a human network between partner countries and Japan in the field related to attaining UHC.

The participant is expected to;

- (1) Complete all the requirements to obtain the set degree in the field of health workforce development.
- (2) Acquire knowledge on Japan’s experiences of achieving UHC.

3. Course Outline

【Degree earned】

for Master's course: Master of Science in Nursing

for Ph.D. course: Doctor of Philosophy in Nursing

Acceptable University is Hiroshima University, Graduate School of Biomedical and Health Sciences, Division of Integrated Health Sciences, Program of Health Sciences.

【Introduction of Graduate School of Biomedical and Health Sciences】

[広島大学医系科学研究科保健科学プログラム紹介ビデオ | JAPAN-AFRICA TRIANGLE EDUCATION PROGRAM 2020 年度大学の世界展開力強化事業\(タイプA\) \(hiroshima-u.ac.jp\)](#)

【Laboratory Information】

Department of Chronic Care & Family Nursing (Professor: MORIYAMA Michiko)

[森山美知子研究室 | 広島大学大学院 医歯薬保健学研究科 成人看護開発学 教授: 森山美知子 \(hiroshima-u.ac.jp\)](#)

4. Duration

In principle, 2 years for master's course and 3 years for Ph.D. course from April 2025.

5. Number of Participants

Master's course: 1 participant from Cambodia and 1 participant from Bhutan

Ph.D. course: 1 participant from Bangladesh

6. Language to be used in this Program

English

7. Eligibility

Candidate applicants must satisfy the following requirements:

- (1) **Current Duties:** young or middle-career government officials, prospective academics, or personnel from private institutions who are expected to contribute policy formulation or its implementation for tackling sustainable developmental issues in respective fields.
- (2) **Nationality:** citizen of the above countries eligible for Japan's ODA.
- (3) **Age:**
 - **For master's course:** thirty (30) years of age or under in principle (As of April 1st, 2024). However, under certain circumstances deemed to be considered, applicants over the age of 30 may become accepted. Please contact our JICA office for more information.
 - **For Ph.D. course:** thirty-five (35) years of age or under in principle (As of April 1st, 2024). However, under certain circumstances deemed to be considered, applicants over the age of 35 may become accepted. Please contact our JICA office for more information.
- (4) **Educational Background:**
 - **For master's course:** a Bachelor of Science in Nursing or an equivalent degree holder
 - **For Ph.D. course:** a Bachelor of Science in Nursing and Master's Degree holder, especially the Master's Degree from National Institute of Advanced Nursing Education and Research (NIENAR) or Overseas (preferred 2 years master's education) is desirable.
- (5) **Qualification:**

Possess a nurse's license.
- (6) **Language:** adequate English skills both in written and oral communication to complete master's and/or Ph.D. courses with skills equivalent or exceeding the following;
TOEFL iBT: 71
IELTS TM: 5.0
* Transcripts from online home examinations cannot be utilized.
** Only transcript of external English language examinations is acceptable.
- (7) **Physical Presence:** must physically come to Japan to carry out research activities to complete this program.
- (8) **Others:** must not be receiving nor plan to receive other scholarship during the program.
- (9) **Gender Equality and Women's Empowerment:** Women are encouraged to apply to the program. JICA makes a commitment to promote gender equality and women's empowerment, providing equal opportunity to all applicants regardless of sexual orientation and gender identity.

8. Admissions

Candidate applicants must be selected as JICA's official candidate through JICA's internal selection procedure and must pass the general entrance examination of the university they have applied to, including examinations to enter the applicants' desired master's degree or Ph.D. degree course.

9. Application Guidelines

Candidate applicants must apply through the procedures as described below, which are necessary requirements by both applicant's Government and the Government of Japan for the Official Development Assistance.

(1) Procedures and Required Documents for Application:

Each applicant is required to submit the "Application Documents" listed in (2) below to JICA overseas office in charge of the applicants' country.

(2) Application Documents

- 1) JICA Application Form for Knowledge Co-Creation Program for Long-Term Participants (Appendix 1-1)
- 2) Health certificate (Appendix 1-2~1-3)
- 3) Statement of motivation for application.
About 1,200 words in English
- 4) Abstract of Master's Thesis ※Ph.D. course only
Three sheets of A4 paper, typed horizontally using a word processor or computer.
Figures and tables may be included.
- 5) Summary of Past Research and Clinical Activities (Appendix 2)
Please fill in the prescribed form
- 6) Graduation certificate.
* Originals or certified photocopies
** Written in English or accompanied with official translation
*** Provisional Certificate may not be accepted from the University
- 7) Academic transcript
* Originals or certified photocopies
** Must contain all the grades earned at the university attended by the applicant
*** Written in English or accompanied with official translation in English
- 8) Transcript of the External English language examinations
* Originals or certified photocopies
- 9) A copy of Passport with photo
- 10) 2 ID photos (4cm x 3cm) pasted on application form (Original and copy)
- 11) Copy of Government Order (GO) for job confirmation ※Bangladesh only

* The certificates to be submitted must be the originals or certified photocopies. Uncertified

copies will not be recognized as official certificates. However, e-mail submissions are accepted as long as the documents are later replaced by official certificates.

(3) Procedures in General

- 1) Each candidate applicant is required to submit the JICA Application Form for KCCP to JICA overseas office in your country and may have a screening interview by the JICA overseas office. Each Application Form should be finalized by endorsement (signature/stamp) from applicant's organization and responsible ministry.
- 2) For those who are selected by the JICA overseas office are required to follow the application procedure of the University (e.g., University's screening interview, exam).
- 3) Then, the University will inform the acceptance result of applicants to JICA. Please kindly understand that the University might decline applicants due to lack of the required documents or the research plan being not supported by the University. The JICA overseas office will inform the result to the applicant and its organization and responsible ministry.

10. Schedule

Date	Process
By the end of August 2024	Nomination of candidate applicants in respective organizations
	Selection of candidate applicants by responsible organization
	**“Application Documents” must be submitted to JICA overseas office
September 2024	Screening by Hiroshima University and JICA Notification of the result of screening through JICA overseas office
Late October 2024	Preliminary Evaluation for Application Eligibility
Late November 2024	Application procedure for Hiroshima University
Early December 2024	Examination (Internet interview) by Hiroshima University
Late December 2024	Announcement of successful applicants by Hiroshima University JICA's decision on Acceptance * JICA shall determine whether the candidate is eligible to participate in training in Japan. JICA shall make a decision on acceptance based on several factors such as entrance examination results, planned number of participants, medical examination results and others. Reason for the decision will not be disclosed
March 2025	Orientation is conducted by JICA overseas office before departure
	Arrival in Japan (Tentative)
	Orientation is conducted by JICA
April 2025	Enrollment

*Schedule and program contents might be adjusted appropriately due to unforeseen circumstances.

11. Expenses To Be Borne By JICA

1) Application Procedure

The University's examination fee is borne by JICA. For the English Language Proficiency Test, JICA will cover the cost only for the candidates who pass the University's examination and receive the official acceptance from JICA. The cost coverage is a one-time fee only (actual cost). Transportation expenses to the test center other than the examination fee and communication expenses for taking the online test are not covered.

2) Under the JICA Long-term Trainee Allowance standards, JICA will cover expenses and allowance to participants accepted to the program/course. See the table below for further details. Note that the payments (e.g. for tuition, research support expenses, school support expenses) will not be paid to the accepted participants themselves, but directly to the university or other relevant institutions.

Expense category	Payment amount	Payment frequency
Tuition (official examination fees, entrance fees, course fees)	Actual costs	Every semester
Living Allowance	JPY 145,000 per month*	Every month via university
Airfare	Actual costs	Upon arrival in Japan and upon returning home
Outfit Allowance**	JPY105,300	Once (upon arrival in Japan)
Moving Allowance***	JPY164,000	Once (during the training period) **
Research Support Expenses****	Actual costs (Up to 360,000 per year)	
Medical care for participants who become ill after arriving in Japan	In accordance with the provisions of the medical insurance	

*Varies according to living area in Japan, type of accommodation, etc.

**Once, after opening bank account in Japan. As it takes several weeks to have the bank account opened, it is strongly recommended to bring cash for personal expenses during the period.

***Depending on the accommodation facility. Consultation with the university is required.

****Research Support Expenses are allowed to be provided via the university and be disbursed with the consultation and approval of the applicant's supervisor.

12. Expenses Not To Be Borne By JICA

JICA will not bear costs other than the allowances described above. JICA is not responsible for the following expenses especially:

- (1) Passport fees (for re-issuance and extensions, etc.)
- (2) Visa fees of a transit country and transportation expenses to obtain Visa
- (3) Transportation expenses to obtain Japanese Visa
- (4) Domestic travel expenses at the applicant's home country
- (5) Departure tax
- (6) Airport tax/airport facility charges outside of Japan, including third countries
- (7) Customs duty
- (8) Excess baggage charges
- (9) Compensation for lost and/or damaged baggage
- (10) "No show charge" to the transit airport hotel (non-refundable)
- (11) Lost - ticket fee
- (12) Accommodation fee for day-use hotel in return flight
- (13) Transportation expenses other than official programs
- (14) Telephone bill or mini-bar tab at accommodation
- (15) Medical costs related to pre-existing illness, pregnancy, and dental treatment
- (16) Medical cost related to the same illness over 180 days
- (17) "National Health Insurance" fee

Note: If participant/accepted applicant does not follow the regulation of JICA, the participant may have to bear such other cost of necessary expenses.

13. Conditions for Participation

The accepted applicants/participants of KCCP are required:

- (1) to understand that participants must physically come to Japan to participate in this program at the date designated by JICA,
- (2) to be in good health to participate in the program,
- (3) not to change course subjects or extend the course period,
- (4) not to change the air ticket (and flight class and flight schedule arranged by JICA) and lodging by the participants on their own,
- (5) to accept that the Government of Japan will examine applicants who belong to the military or other military-related organizations and/or who are enlisted in the military, taking into consideration of their duties, positions in the organization and other relevant information in a comprehensive manner to be consistent with the Development Cooperation Charter of Japan,
- (6) to submit a Health Certificate in JICA format at the participant's expense. The certificate must be the results of health check-up at the time the participant applied to the entrance examinations (within 6 months before arrival in Japan),

- (7) to accept to submit a second Health Certificate in JICA format if the participant will not be able to arrive within 6 months from the date of his/her first medical examination. The cost of the Health Certificate will be borne by JICA only if the delay is not due to the participant's personal reasons,
- (8) to return to their home country on the designated flight by JICA, when they finish the program/course or when it is deemed impossible to finish the program within the program period, or when the participant is not successful on the regular course examination,
- (9) to refund allowances or other benefits paid by JICA in the case of a change in schedule,
- (10) to understand that inviting participant's family members is not recommended before their stay in Japan has passed more than 6 months,
- (11) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Japanese Government in respect of the course,
- (12) to observe the rules and regulations of the program implementing partners to provide the program or establishments ("Plagiarism" especially is taken severely by enrolling university, regardless of whether it is direct plagiarism or self-plagiarism and participants may be subjected to disciplinary action such as suspension),
- (13) to observe the rules and regulations at the place of the participants' accommodation,
- (14) not to engage in political activities, or any form of employment for profit,
- (15) not to drive a car or motorbike, regardless of an international driving license possessed,
- (16) to discontinue the program, should the participant violate Japanese laws or JICA's regulations, or commit illegal or immoral conduct, or become critically ill or seriously injured and be considered unable to continue the course. The participants shall be responsible for paying any cost for treatment of the said health conditions except for the medical care expenses described in the table of "11. Expenses To be borne by JICA,"
- (17) to return the total amount or a part of the expenditure for KCCP depending on the severity of such violation, should the participants violate the laws and ordinances,
- (18) not to be receiving nor plan to receive another scholarship during the program,
- (19) to understand not to make other applications for different JICA KCCP (long-term) at the same time,
- (20) to understand that the maximum duration of "Overseas research" and "Temporary Leave (leaving Japan for private purpose)" is 60 days, in principle, and
- (21) to enroll and complete JICA-DSP online courses when you receive JICA's instructions to do so.



CORRESPONDENCE

For enquiries and further information, please contact your nearest JICA office.