

The priority One Health topics of the OH-TARGET project are:

- Antibiotic resistance
- Sustainable use of natural resources and rural health
- Marine conservation and its sustainable use
- Fairness in global supply and value chains
- Pandemic preparedness

Project proposals related to these priority topics are given priority. Special emphasize must be given to inter-/multidisciplinary One Health aspects crossing faculty boundaries and to further connect with other partnering institutions and alumni.

2. Timeline

Deadline for the submission of project proposals	30 June 2021
Workshop "Grant proposal writing"	15 June 2021 at 12:00 PM CET (will be announced on the CIH Website)
Project review period	1 July – 15 July 2021
Information to applicants	20 July 2021
Start of Project Period	1 August 2021
End of Project Period	31 October 2022
Mid-term report	15 January 2022
Final report to CIH ^{LMU}	30 November 2022

3. Reporting

For all selected projects, two project reports are required:

1. A mid-term report **before 15 January 2022**, including a detailed overview of all expenses.
2. A final and comprehensive report to be submitted **before 30 November 2022**.

For both reports a template will be provided by CIH Office to the awarded applicants.

4. Structure of proposals and word count

A maximum word count of **6 pages** (approx. 2000 words) per proposal is permitted (Font: Arial ≥10). Longer proposals will be excluded from evaluation. Proposals must be submitted in English. Proposals missing any of these formal criteria will be excluded from evaluation.

The proposals need to be structured in the following way:

Cover Page	<ul style="list-style-type: none"> ✓ Title of the project ✓ Short title of the project (if applicable) ✓ Name and Institution of Prime Applicant ✓ Names and Institutions of Co-applicants
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	✓ Date of submission
Page 1:	✓ Short description of the project idea ✓ One Health relevance
Page 2:	Experience of the applicants in the field
Pages 3-6:	Project specification ✓ Background ✓ Objectives ✓ Research / teaching methods ✓ Description of project activities (workplan) ✓ Profile of the working group & description of personnel tasks ✓ Cooperation with other units (if applicable) ✓ Timeline of the project ✓ References
Annex 1:	Required funding with detailed explanation (excel table provided by CIH) as an extra file in editable excel format (not pdf!)
Annex 2:	CV of new partners applicants including publications and third party funds (max. 2 pages each)

Attached you find a budget template (see Annex 1).

5. Selection criteria

Only projects fulfilling the eligibility criteria and the formal requirements are eligible for review. Eligibility will be checked by CIH^{LMU} Office in Munich.

5.1. Evaluation process

The **review board** consists of faculty members of the partner institutions (including LMU). Each proposal is reviewed and evaluated by at least two reviewers. Reviewers cannot review their own proposals.

5.1.1 Criteria of scientific and technical quality

- Relevance of the project to One Health
- Relevance of the project to the priority topics of OH-TARGET
- Inter-/multidisciplinarity of the project
- Inclusion of other faculties/disciplines besides human health
- Feasibility of project within the time frame
- Description of suitable tools and methods
- Potential to strengthen South-South partnerships
- Number of partner institutions and alumni involved (minimum requirement: 2 from two different countries)

5.1.2 Management and budget criteria

- Number of faculties/disciplines involved
- Clarity on roles and responsibilities of members and institutions, clear cut management structure
- Relationship between input (e.g. funds for a training on problem-based learning – PBL), expected outcomes (number of people trained in PBL) and output (number of people trained who use PBL in their classroom) of the project
- Compliance with the DAAD funding criteria

The range of awardable grades for each item is as follows:

3: excellent	2: average	1: below average	0: not available
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An average score will be calculated.

5.1 Notification to the selected projects

Selected projects will be announced on **20 July 2021**.

5.2 Cooperation Agreement / Contract

Following the selection of projects to be funded, the beneficiaries will be requested to sign a Cooperation Agreement. The Funding Agreement describes the CIH^{LMU} /DAAD main terms and requirements of the funding, identifies the contact person, details of the reporting requirements, duties and responsibilities. In addition, the cooperation agreement clarifies the financial conditions for each project.

6 Funding

According to the DAAD regulations, the following criteria apply:

6.1 Project specific Staff

Project specific staff might be employed via a service agreement with CIH^{LMU} only. No funds for staff directly employed at the partner institutions are available. *Remuneration needs to be adapted to local customary remuneration.*

6.2 Remuneration for external experts

External experts might be remunerated for their contribution via a service agreement or speaker's contract with CIH^{LMU} only (max. of 250€/day). External experts exclude any personnel from the applying institution and any alumni that might be part of the project staff. *Remuneration needs to be adapted to local customary remuneration.*

6.3 Consumables / Equipment

- For publicity work (flyer, poster, brochures, etc.) funds might be made available if the work includes the logos of CIHLMU, DAAD, exceed and BMZ
- Attendance fees for conferences
- Expenditure for translations
- Expenditures for software, licenses
- Expenditure for scientific publications
- Consumables for setting up workshops, seminars and other academic events (teaching/learning materials, printing and copying costs)
- Expenditure for accreditation (e.g. for Master programs)
- Visa fees, transfer fees and mandatory vaccination fees Consumables for projects (lab, field work) with justification why these consumables are necessary

Please note that the purchase of consumables has to be specified in the budget plan according to the following rules:

- the responsibility for all purchases is in the hands of the prime applicant
- the purchase has to be made by the prime applicant or the project staff (not by CIH Office)
- any consumables/equipment are to be purchased locally (if possible)

6.4 Travel and Accommodation Expenses

6.4.1 Travel expenses

Only economy class flights and second-class railway journeys for project specific staff and external experts are covered. The travel expenses need to be related to a specific activity of the project.

6.4.2 Accommodation

Following the principle of thrift, only accommodation expenses with readable receipts with specification of date, price per unit and quantity are covered for project specific staff and external experts. The accommodation expenses need to be related to a specific activity of the project.

6.5 Non eligible costs

- Any other costs not mentioned in 6.1 to 6.4 are not eligible.
- Alcohol
- Gifts
- Tips
- Cancellation fees (e.g. accommodation, flights etc.)

6.6 Payment and fund's transfer regulations

- All contracts for project specific staff and speakers will be made directly by CIH^{LMU}. The payments will be made directly by CIH^{LMU} to the specific person via bank transfer.

- For all consumables and travel/accommodation expenses, the regulations will be specified in the cooperation agreement on a case-by-case basis. There are two possible options:
 - The prime applicant/project staff advances the payments and asks CIH^{LMU} for reimbursement. The regulations for reimbursements are specified in the Cooperation Agreement.
 - CIH^{LMU} makes a pre-payment to the prime applicant (in accordance with the process defined in the cooperation agreement) in order to purchase the agreed consumables or pay for travel/accommodation expenses.

7 Submission

Please submit your complete project proposal in pdf no later than **30 June 2021** via email to: cih.networkfunds@lrz.uni-muenchen.de

Contact:

For questions concerning the submission and evaluation procedure, please contact: cih.networkfunds@lrz.uni-muenchen.de