

Citizenship (ID)Passport N°.....

Date of birth

Place of birth (city, country).....

Current Profession (Job title):

Job Description:

.....
.....
.....

2. Knowledge of English

Spoken: Excellent Good Average

Written: Excellent Good Average

Up to what level have you studied English? *

Number of years?

* elementary school, secondary school, college/university, professional

3. Computer Literacy

Word: Proficient Intermediate Beginner Never used

Excel: Proficient Intermediate Beginner Never used

Internet: Proficient Intermediate Beginner Never used

Epi Info/EpiData: Proficient Intermediate Beginner Never used

SPSS: Proficient Intermediate Beginner Never used

STATA: Proficient Intermediate Beginner Never used

R: Proficient Intermediate Beginner Never used

How often do you use the computer in a week?

How many hours in a day do you use the computer?.....

Kindly note that all participants are required to BYO Laptop (Windows(preferable)/ Mac OS/ Linux Distros compatible, English keyboard) to the course.

Being computer literate means daily usage of and familiarity with your PC Windows/ Mac OS or Linux distros laptop. You are required to have:

- (i) an up-to-date patented virus protection software
- (ii) proficiency in file and folder management
- (iii) knowledge of computer organisational structure
- (iv) familiarity with the role and concept of file names and extensions
- (v) ability to set up display of relevant file information (file name, extension, size, and date)

- (vi) understanding short-cut keys and using these for efficient copying, pasting, searching and replacing file elements
- (vii) openness to learn new methods to improve. No prior knowledge of course software is required.

You are only eligible if you understand this paragraph!

4. Have you ever attended other operational research training programmes or courses?

Yes No

If yes, please indicate the name of the programme:

.....
 Year Conducted by (organisation)

5. Supervisor (Programme Manager/Medical /Operational Director)

Name.....
 Title.....
 Organisation.....
 Address.....

 City (+ city code)..... Country.....
 Mobile/Tel..... Fax(optional).....
 E-mail

6. Mentor (Experienced technical adviser, who will take charge, guide and support the applicant) (if available)

Name.....
 Title.....
 Organisation.....
 Address.....

 City (+ city code)..... Country.....
 Mobile/Tel..... Fax(optional).....
 E-mail

7. Sponsorship

The KGUMSB (TCP-JICA Financing Support) will provide a full scholarship which includes all DSA, TA/travel expenses, meals and accommodation, as appropriate (JICA/COS-2018 and/or RGOB norms and rules whichever applies).

SECTION TWO

1. Please send with your Application Form the following documents:

- ◆ Detailed Curriculum Vitae;
- ◆ Two references;
- ◆ Written statement confirming your commitment to participate in all four course modules, return to your current faculty/office/unit/programme/project or health institution following the course, and apply the knowledge gained;
- ◆ Written commitment that you will mobilise the funds if required, to carry out operational research at programme level during the course;
- ◆ Written statement from your direct supervisor/officer/operations faculty/department attesting to the investment of resources, and the granting of permission for you to have the time and opportunity to carry out operational research within the programme;
- ◆ Written statement from a mentor (*if available*) describing how he/she knows you and how he/she proposes to support you to complete the course successfully;
- ◆ If the fund for the proposed study has to be mobilized please submit the estimated budget;
- ◆ **A page of concept note (*refer template below*) that:** a) describes a problem you have identified within your programme and b) formulates a research question that you propose to develop into an operational research project during the course.

TEMPLATE FOR THE CONCEPT NOTE

Title: (200 characters maximum);

Problem Statement/Background: (describe the problem you have identified. 1000 characters maximum);

Research Question(s): (formulate a research question that you propose to develop into an operational research project during the workshop. 1000 characters maximum);

Data Source/Methods: (Describe briefly from where you would be collecting the data or sourcing the data. You may have already begun such research, in which case you should describe what you have started and how you intend to continue. 1000 characters maximum):

**Please note that the research questions using routine programme data are preferred and prospective studies are generally not accepted as they are unlikely to fit into the time-line and expected outputs of the course.*

2. Status of Data collection

- Data already collected and available
- Data are being collected and will be completed within the time-frame of the course
- Data are not available and will have to be collected prospectively

3. Funding details

- Funding for the proposed study is secured
- No fund is required to conduct the study
- Funding for the proposed study has ben mobilized

Application Deadline: 20th May, 2021

I understand that the decision of the Selection Committee will be final in matters related to my selection to the BSMART OR course and that I will not be able to pursue any dispute legally.

Applicant's signature:..... Date (dd/mm/yyyy):

Send your complete application by fax, e-mail or post to:

Cheku Wangchuk
Research & Innovation Unit
MECRIT
OOP, KGUMSB
Menkhang Lam-4
11001-Thimphu

Tel: (+975) 2-328990 Ext# 2146
Mobile# (+975) 77431073
E-mail: cheki123@kgumsb.edu.bt

- *Results of the selection process will be communicated to all applicants by 01st June 2021.*
- *Failure to provide all of the above requested information may result in the rejection of your application.*
- *The decisions on acceptance or not are made by a selection committee and are final.*
- *Please note that all supportive documents must be in MS WORD or PDF format.*