



གཤམ་རྒྱལ་པོ་གསོ་རིག་གཙུག་ལག་སློབ་མཉེ།
Khesar Gyalpo University of Medical Sciences of Bhutan
Royal Government of Bhutan
Thimphu: Bhutan



SUPPLEMENTARY MERITORIOUS PROMOTION PROPOSAL FORM

To be completed by the Immediate Supervisor:

Please complete the following format most accurately as your statements, information and assessments shall be liable for further verification.

1. Name of immediate supervisor recommending the proposal:
2. Name of official proposed for meritorious promotion:
3. Agency/Division/Section:

4. Present Position Title:

Grade:

Describe present responsibility of the official (if required attach a separate sheet)

5. Proposed Position Title:

Grade:

Describe the proposed job very clearly (if required attach a separate sheet)

6. Describe the potentials of the official to assume the responsibility of the proposed post:
7. Besides normal duties, what are the 3 specific outstanding achievements of the official? Please complete the attached form.

8. **Achievements/Impacts**

(Impacts may be described in terms of efficiency, economy or other improvements in government operations). If required, please attach an extra sheet.

Sl. No.	Achievement Category	List Achievements	Describe Achievement	List Impact of the Achievements	Describe the Impact
1	Special act or Service in the public interests	1			
		2			
		3			

2	Suggestions	1			
		2			
		3			
3	Inventions	1			
		2			
		3			
4	Other accomplishment	1			
		2			

		3			
--	--	---	--	--	--

