



KGUMSB/Pro/Tender (03)/2018-2019/ 1430

August 07, 2018

Air Ticket Quotation

Sealed bids are hereby invited from the reputed ticketing agencies registered in Bhutan for **booking and issuance of air ticket** for the following official(s) as per the following itinerary and terms & conditions as specified below:

Sector: Paro(Bhutan) – Seoul(Korea) – Paro(Bhutan)				
Date of Travel:	From - To	No. of Pax:	Class:	Name of Passenger Travelling:
16.10.2018 or before	Paro - Seoul	2 Pax	Economy	Dr. Dhruptob Sonam
17.10.2018 – 21.10.2018	Attend Conference			Dr. Chhabi Lal Adhikari
22.10.2018 or after	Seoul - Paro			

Terms and Conditions:

1. All bids must be submitted in a sealed envelope marked as “**Air Ticket Quotation (Seoul, Korea)**” and addressed to the **Procurement Officer, KGUMSB, Thimphu** latest by **August 10, 2018 before 10:30 AM** and will be opened at **10:45 AM** on the same day.
2. If the flight or seat is not available on the above dates you can quote earlier for the earlier date and later for the later date.
3. The purchaser reserves the right to **reject a bid or all the bids** if it is **found non-feasible** or if we lack the capacity to bear the cost resulting from your early or late quoted dates.
4. The rate should be quoted as per the sector given above and will be selected for the **most economical and direct route**. Evaluation will be done for package wise based on the most economical route and lowest price.
5. Airline and seats must be confirmed while submitting the bids and **submit confirmed itineraries details**.
6. The validation of fares and availability of seats should be as per the details mentioned above.
7. The quoted rate should be inclusive of all applicable taxes and duties.



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Khesar Gyalpo University of Medical Sciences of Bhutan
Royal Government of Bhutan
Thimphu: Bhutan



8. The successful bidder should submit the copy of air ticket along with their invoices for payment.
9. Unconditional bids like an increase of fares or changes of airline at the time of travel are not accepted.
10. Tender document should contain a **copy of valid trade license** issued by MoEA.
11. **In case the lowest evaluated bidder withdraws his/her bid then the second lowest bidder shall be asked to purchase and issue ticket(s) and the difference in amount of fare shall be borne by the lowest evaluated bidder.**
12. The purchaser reserves the right to reject the bid(s) if it is found not responsive to our terms and conditions, and the decision of the tender committee will be final and binding.

Thanking You,
Yours Sincerely,

Procurement Officer
Khesar Gyalpo University
of Medical Sciences of Bhutan

Cc:

1. Office Copy.